

Damascus Road Community Church, Inc.
Proposed Budget FY 24
July 2023 - June 2024

	YTD Actual (July - March)	Annual Budget (Current Year)	Proposed Annual Budget (Next Year)
REVENUES			
All-In Contributions Operating	\$2,751,611	\$3,800,000	\$3,470,000
Interest Income	\$73,272	\$8,000	\$100,000
TOTAL REVENUES	\$2,824,883	\$3,808,000	\$3,570,000
OPERATIONS EXPENSES			
General Operating Expenses			
014101010 - Office Supplies	\$5,032	\$12,000	\$8,500
014101012 - Copier Lease and Maintenance	\$15,216	\$22,000	\$22,000
014101016 - Postage	\$4,713	\$7,000	\$7,000
014101018 - Computer Software Licenses	\$24,889	\$33,000	\$33,000
014101020 - Furniture/Equipment	\$603	\$0	\$0
014101028 - Miscellaneous Expense	\$8	\$100	\$100
014101030 - Legal Professional Fees	\$0	\$2,000	\$6,100
014101032 - Subscriptions & Licenses	\$3,596	\$3,200	\$3,200
014101034 - Accounting Fees	\$7,500	\$7,500	\$8,000
014101036 - Insurance	\$17,120	\$20,500	\$20,000
014101044 - Property Tax	\$6,994	\$6,700	\$7,000
014101038 - Card Processing & Banking Fees	\$46,698	\$57,000	\$65,000
014101938 - Card processing fees donated	(\$249)	\$0	\$0
014101017 - Computer Hardware	\$8,383	\$10,000	\$9,000
Total General Operating Expenses	\$139,961	\$181,000	\$188,900
Facility Management Expense			
014102101 - Facilities Rental	\$12,660	\$13,300	\$13,750
014102102 - Custodial Supplies & Cleaning	\$17,101	\$30,000	\$30,000
014102103 - Building Maintenance	\$16,688	\$17,000	\$25,000
014102104 - Communications (Internet, Phone)	\$5,596	\$7,000	\$7,000
014102105 - Electric	\$55,757	\$50,000	\$70,000
014102106 - Waste Removal & Recycling	\$8,967	\$11,200	\$10,500
014102107 - Grounds Maintenance	\$22,291	\$30,000	\$30,000
014102108 - HVAC Maintenance	\$7,450	\$3,000	\$7,000
014102109 - Fire Systems	\$3,031	\$3,000	\$3,000
014102110 - Septic & Water Systems	\$2,336	\$1,600	\$1,600
014102111 - Building Security	\$2,304	\$7,500	\$4,000
014102115 - Loan Principal and Interest	\$99,664	\$132,890	\$132,890
014102117 - Snow Removal/Treatment	\$3,728	\$45,000	\$42,500
014102120 - FF&E Repair & Replace Fund	\$27,000	\$36,000	\$48,000
014102130 - FF&E Allocation Future Projects	\$45,000	\$60,000	\$0
Total Facility Management Expense	\$329,571	\$447,490	\$425,240
TOTAL OPERATIONS EXPENSES	\$469,532	\$628,490	\$614,140

YTD Actual (July - March)	Annual Budget (Current Year)	Proposed Annual Budget (Next Year)
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MINISTRY EXPENSES**Children's Ministry****CM Regular Program**

014205105 - CM Weekend Materials	\$4,365	\$6,500	\$4,000
014205106 - CM Office Supplies/Furniture	\$0	\$0	\$2,500
014205110 - CM Weekend Curriculum	\$1,415	\$1,700	\$1,700
014205115 - CM Mother's Day/Father's Day	\$1,407	\$1,600	\$1,510
014205120 - CM Trainings	\$1,942	\$1,800	\$1,800
014205125 - CM Parent/Family Support Resources	\$556	\$1,600	\$1,600
014205130 - CM Subscriptions & Memberships	\$1,033	\$1,565	\$1,200
014205140 - CM Challenge Program	\$1,291	\$2,830	\$2,830
014205800 - CM Postage	\$162	\$0	\$0

Total CM Regular Program

	\$12,172	\$17,595	\$17,140
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CM Vol. & New Fam. Resources

014205146 - CM Volunteer Appreciation	\$451	\$1,850	\$1,000
014205147 - CM New Family Gifts	\$196	\$2,000	\$2,000
014205148 - CM New Student Postcards	\$37	\$80	\$0
014205149 - CM Volunteer Apparel/Lanyards	\$310	\$1,000	\$1,500

Total CM Vol. & New Fam. Resources

	\$994	\$4,930	\$4,500
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CM - Special Events

014205150 - CM Christmas/Easter	\$2,489	\$2,600	\$3,000
014205156 - CM Christmas in the Country	\$1,452	\$0	\$1,450
014205157 - CM Easter special event	\$450	\$0	\$0
014205158 - CM movie nights, etc.	\$0	\$0	\$4,200
014205160 - CM Christmas Choir	\$0	\$900	\$0
014205165 - CM Child Dedication	\$522	\$360	\$360
014205167 - CM Family Bonfire	\$303	\$200	\$0
014205151 - CM Centrikid Camp	\$12,676	\$9,000	\$9,000
014205154 - CM Sight and Sound	\$2,492	\$2,130	\$0

Total CM - Special Events

	\$20,384	\$15,190	\$18,010
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CM - Special Classes

014205180 - CM Parenting Workshops	\$20	\$500	\$0
014205175 - CM Confirmation Class	\$2,831	\$1,280	\$1,300

Total CM - Special Classes

	\$2,851	\$1,780	\$1,300
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CM - Summer VBS

014205170 - CM Summer VBS	\$1,482	\$7,500	\$7,500
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Total Children's Ministry

	\$37,883	\$46,995	\$48,450
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Youth Ministry			
AlieNation			
014210105 - Youth Alienation MS	\$2,865	\$3,400	\$3,400
014210107 - Youth Alienation MS Tshirts	\$1,927	\$750	\$0
014210110 - Youth Alienation HS	\$4,064	\$4,900	\$4,400
014210112 - Youth Alienation HS Tshirts	\$1,750	\$750	\$0
014210113 - Youth AlieNation Tshirts	\$0	\$0	\$1,000
Total AlieNation	\$10,605	\$9,800	\$8,800
Youth Discipling			
014210115 - Youth Discipling Expenses MS	\$1,028	\$300	\$300
014210120 - Youth Discipling Expenses HS	\$469	\$500	\$500
014210125 - Youth Leader Meetings/Outings	\$2,622	\$2,500	\$2,500
014210130 - Youth HS Leader/Student Outings	\$69	\$0	\$0
014210135 - Youth DEEP Discipleship	\$1,694	\$2,000	\$2,000
014210140 - Youth CORE Leadership Team	\$1,013	\$600	\$1,200
Total Youth Discipling	\$6,895	\$5,900	\$6,500
YM Pathways			
014210150 - Youth Parenting Classes	\$0	\$150	\$0
014210240 - Youth Curriculum	\$11	\$600	\$800
Total YM Pathways	\$11	\$750	\$800
Youth Programming Expenses			
014210210 - Youth Service Projects	\$646	\$1,500	\$500
014210215 - Youth Communications	\$467	\$650	\$990
014210220 - Youth Intern Scholarships	\$827	\$2,160	\$2,160
014210225 - MS/HS Leader Birthdays/Gifts	\$342	\$950	\$750
014210230 - Orange Apps	\$160	\$240	\$0
014210235 - Youth Office Admin/Misc	\$565	\$650	\$300
Total Youth Programming Expenses	\$3,006	\$6,150	\$4,700
Youth Retreats			
014210300 - Youth MS Prayer Retreat	(\$7,274)	\$6,450	\$6,450
014210305 - Youth HS Prayer Retreat	\$8,546	\$6,530	\$6,530
014210310 - Youth MS Ocean City	\$2,973	\$6,450	\$6,450
014210315 - Youth HS Ocean City	\$3,510	\$6,530	\$6,530
014210320 - Youth event transportation	\$0	\$0	\$2,500
Total Youth Retreats	\$7,755	\$25,960	\$28,460
Youth Summer Activities			
014210450 - Youth Summer Programming	\$1,977	\$2,200	\$2,500
014210465 - Youth Summer HS Beach Camp	\$2,250	\$0	\$2,500
Total Youth Summer Activities	\$4,227	\$2,200	\$5,000
Youth Special Events			
014210578 - Youth Senior Night	\$0	\$1,200	\$1,200
014210580 - Youth Special Events	\$1,296	\$1,200	\$1,200
Total Youth Special Events	\$1,296	\$2,400	\$2,400
Total Youth Ministry	\$33,796	\$53,160	\$56,660

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Adult Pathway			
Adult Discipleship (Childcare & Admin)			
Adult Discipleship - Childcare	\$466	\$6,295	\$5,030
014215100 - Adult Discipleship Admin	\$560	\$3,500	\$3,400
014215800 - Discipleship Postage&Mktng	\$492	\$400	\$400
014225125 - Baptism/New Believers Ministry	\$1,271	\$600	\$600
Total Adult Discipleship (Childcare & Admin)	\$2,789	\$10,795	\$9,430
Pathway Curriculum Classes			
014215103 - Alpha Class	\$26	\$6,000	\$3,000
014215106 - Biblical Classes	\$0	\$1,000	\$1,000
014215104 - Rooted Class Books & Resources	\$2,023	\$3,000	\$5,000
014215105 - Financial Classes	\$106	\$0	\$200
014215102 - Pathway Curriculum Resources	\$0	\$1,200	\$1,200
014215112 - Divorce Care Classes	\$550	\$0	\$100
014215111 - How to Get Through Class	\$628	\$0	\$1,200
Total Pathway Curriculum Classes	\$3,334	\$11,200	\$11,700
Total Adult Pathway	\$6,124	\$21,995	\$21,130
Small Groups			
014215266 - Coaching Team Resources	\$0	\$1,300	\$1,300
014215265 - Small Group Admin & Resources	\$3,652	\$7,800	\$7,800
Total Small Groups	\$3,652	\$9,100	\$9,100
Family Ministry			
Men's Ministry			
014220105 - Men's Ministry	\$1,120	\$7,000	\$7,500
014220205 - Sports Teams	\$650	\$1,000	\$1,000
Total Men's Ministry	\$1,769	\$8,000	\$8,500
Women's Ministry			
014215130 - Women's Ministry Group Meetings	\$1,853	\$4,500	\$4,500
014215830 - Women's Ministry Postage	\$0	\$100	\$100
014220110 - Women's Ministry Events	\$0	\$2,000	\$2,000
Total Women's Ministry	\$1,853	\$6,600	\$6,600
Haven Ministry			
014220120 - Haven Saturday PM Program	\$1,925	\$2,460	\$0
014220121 - Haven Leader Resources	\$3,060	\$1,860	\$3,100
014220122 - Haven Family Ministry	\$3,992	\$1,700	\$1,700
014220124 - Haven Sunday AM program restart	\$401	\$0	\$2,220
014220125 - Special Needs Outreach	\$812	\$1,600	\$1,000
014220126 - Haven Inclusion Campaign	\$88	\$1,600	\$1,200
Total Haven Ministry	\$10,279	\$9,220	\$9,220
Young Adults			
014220131 - Young Adults groups/dinners	\$878	\$3,200	\$2,000
014220133 - YA social events/outreach	\$3,539	\$2,500	\$4,000
014220135 - YA Planning Team Schlrshp	\$0	\$0	\$1,000
014220132 - Young Adults Passion Conference	\$6,481	\$4,300	\$6,000
Total Young Adults	\$10,898	\$10,000	\$13,000
Total Family Ministry	\$24,800	\$33,820	\$37,320

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Welcome & Hospitality			
014102121 - Lobby Decor	\$1,747	\$4,235	\$4,000
014225105 - Welcome Ministry	\$1,394	\$6,175	\$5,590
014225110 - Hospitality	\$5,919	\$11,000	\$11,500
014225230 - The Bridge ministry expenses	\$924	\$1,920	\$2,000
Total Welcome & Hospitality	\$9,984	\$23,330	\$23,090
Congregational Care			
014230105 - Get Well & Sympathy Flowers	\$2,869	\$6,618	\$5,550
014230110 - Care Teams Expenses	\$2,044	\$2,507	\$3,500
014230115 - Member Help	\$3,414	\$10,000	\$10,000
014230120 - Prayer Ministry	\$204	\$1,050	\$1,050
014230125 - Funeral Expenses	\$500	\$3,000	\$3,000
014230800 - Congregational Care Postage	\$813	\$1,220	\$0
014215140 - Griefshare Classes	\$326	\$2,730	\$1,910
014230205 - Stephen Ministry	\$3,881	\$5,500	\$5,240
014215110 - Marriage Classes	\$423	\$1,405	\$1,000
014220115 - Marriage Ministry	\$1,254	\$3,715	\$3,700
Total Congregational Care	\$15,729	\$37,745	\$34,950
Connections			
014235110 - Connections Process	\$2,742	\$7,532	\$6,050
014235800 - Connections Postage	\$278	\$138	\$300
014235915 - PLACE Workshop	(\$150)	\$0	\$0
Total Connections	\$2,870	\$7,670	\$6,350
All Church Socials			
014235125 - Churchwide Social Events	\$0	\$0	\$4,000
Total Social	\$0	\$0	\$4,000
Missions			
014240100 - CAM Admin and Projects	\$20,258	\$33,000	\$33,000
014240105 - Honduras C/A Projects	\$2,055	\$9,570	\$9,570
014240110 - Honduras SB Projects	\$4,764	\$4,100	\$4,100
014240115 - CAM HS Projects	\$5,465	\$9,570	\$9,570
014240118 - Puerto Rico Projects	\$2,740	\$2,740	\$2,740
014240120 - S Africa - Admin & Projects	\$0	\$15,680	\$15,680
014240125 - Germany - Admin & Projects	\$627	\$1,350	\$1,350
014240130 - India - Admin & Projects	\$20,680	\$20,680	\$20,680
014240135 - Johnstown Admin & Projects	\$2,186	\$2,500	\$2,500
014240140 - Summer Yth Local Msns Projects	\$0	\$1,250	\$1,250
014240205 - International Msns Admin/Projects	\$662	\$1,000	\$1,000
Total Missions	\$59,437	\$101,440	\$101,440
Weekend Worship & Programming			
014255105 - Wkend Programming	\$2,181	\$3,500	\$4,000
014255110 - Message Series/Resources	\$3,418	\$2,500	\$2,500
014215270 - Translation, Interpretation, Events	\$148	\$15,000	\$5,000
Total Weekend Worship & Programming	\$5,748	\$21,000	\$11,500

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Community Outreach			
014240215 - Emergency Benevolence	\$0	\$100	\$100
014245110 - Partner Org. Sponsorships	\$41,738	\$54,000	\$50,000
014245115 - Partner Initiative Expense	\$7,652	\$0	\$0
014245105 - Walk Thru Bethlehem	\$0	\$7,000	\$7,000
014265105 - Creative Arts Events	\$2,500	\$2,500	\$2,500
Total Community Outreach	\$51,890	\$63,600	\$59,600
Worship and Tech			
Worship			
014255120 - Communion	\$747	\$3,000	\$3,000
014260105 - Music Expenses	\$6,063	\$6,390	\$6,690
014260110 - Worship - Team Building	\$2,801	\$4,700	\$4,900
Total Worship	\$9,610	\$14,090	\$14,590
Tech			
014260205 - Worship AVL	\$13,935	\$17,790	\$17,000
014260210 - Classroom Tech	\$277	\$1,500	\$1,000
014260225 - Outreach Tech	\$262	\$1,500	\$1,500
014260235 - Tech Consulting and Training	\$225	\$1,500	\$2,500
014260245 - Tech Maintenance/Repair	\$3,913	\$3,000	\$3,500
014260250 - Tech - Team Building	\$422	\$2,000	\$2,500
014260255 - Tech Subscriptions	\$4,812	\$9,700	\$11,000
Total Tech	\$23,846	\$36,990	\$39,000
Total Worship and Tech	\$33,457	\$51,080	\$53,590
Communications			
014255117 - Graphics/Video Design contractor	\$5,858	\$16,000	\$16,000
014275105 - External Communication	\$4,717	\$12,500	\$10,500
014275115 - Printing	\$6,814	\$6,000	\$8,000
014275150 - Communications Software	\$6,182	\$2,500	\$5,500
014280110 - Kiosk - Promotions Resources	\$640	\$1,000	\$1,200
Total Communications	\$24,209	\$38,000	\$41,200
Special Programs			
014265110 - Good Friday/Sunrise Services	\$0	\$500	\$500
014265115 - Holy Rain Concert Event	\$3,435	\$2,200	\$2,200
Total Special Programs	\$3,435	\$2,700	\$2,700
Staff & Volunteer Resources			
Workplace Programs			
014270105 - InHouse Staff Training & Retreats	\$6,964	\$5,500	\$8,000
014270106 - Staff events/wellness	\$0	\$0	\$3,000
014270110 - Outside Conferences & Training	\$12,006	\$19,900	\$19,900
014270112 - Workplace Survey	\$0	\$1,400	\$1,400
014270117 - Churchwide Volunteer Training	\$944	\$1,200	\$1,200
014215250 - Leadership Conference at DRCC	\$916	\$0	\$2,000
Total Workplace Programs	\$20,830	\$28,000	\$35,500

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Ministry Support			
014275110 - Check-in Churchwide	\$1,472	\$2,000	\$2,000
014275120 - Background checks	\$1,000	\$2,000	\$2,000
014275125 - Appreciation/Recognition	\$1,113	\$2,000	\$2,000
Total Ministry Support	\$3,586	\$6,000	\$6,000
Discretionary Funds			
014270210 - Pastoral Discretionary Fund	\$1,907	\$1,500	\$1,000
014270215 - Record Discretionary Fund	\$135	\$500	\$500
014270220 - Foss Discretionary Fund	\$229	\$500	\$500
014270222 - Bernoi Discretionary Fund	\$78	\$500	\$750
014270225 - Trustees/Subcomm Discretionary	\$172	\$750	\$750
014270230 - Elders Discretionary Fund	\$2,602	\$750	\$1,000
014270235 - Earle, J Discretionary Fund	\$460	\$500	\$500
014270240 - Lawrence Discretionary Fund	\$248	\$200	\$0
014270250 - Yudt Discretionary Fund	\$315	\$400	\$400
014270255 - Earle, S Discretionary Fund	\$305	\$200	\$200
014270275 - Knight, D Discretionary Fund	\$0	\$200	\$250
014270280 - Horne Discretionary Fund	\$0	\$200	\$200
014270285 - Knight, A Discretionary Fund	\$73	\$300	\$300
014270290 - Corman Discretionary Fund	\$80	\$200	\$200
014270295 - Coakley Discretionary Fund	\$0	\$0	\$250
014270311 - Busche Discretionary Fund	\$16	\$200	\$200
014270315 - Gerner, B Discretionary Fund	\$297	\$400	\$400
014270320 - Gift Discretionary Fund	\$172	\$200	\$200
Total Discretionary Funds	\$7,088	\$7,500	\$7,600
Total Staff & Volunteer Resources	\$31,504	\$41,500	\$49,100
TOTAL MINISTRY EXPENSES	\$344,516	\$553,135	\$560,180
Employee Expenses			
Employee Benefits & Recruiting			
014400105 - FICA/Medicare Tax	\$66,756	\$91,537	\$100,220
014400205 - Medical Insurance	\$132,773	\$169,207	\$178,366
014400210 - Dental Insurance	\$9,950	\$13,434	\$13,456
014400215 - Health Savings Account Employer	\$42,250	\$40,500	\$39,500
014400220 - Short Term Disability Insurance	\$3,783	\$6,277	\$5,397
014400225 - Long Term Disability Insurance	\$3,671	\$6,352	\$5,238
014400230 - Life Insurance	\$3,409	\$4,549	\$4,754
014400235 - Payroll & Benefits Administration	\$4,805	\$6,100	\$10,000
014400305 - Christmas Gifts	\$9,509	\$9,000	\$9,510
014400306 - One-time appreciation gifts FY 23	\$13,861	\$20,000	\$15,000
014400325 - Salary benchmark and analysis	\$2,000	\$0	\$0
Retirement 403(b)	\$61,792	\$86,067	\$84,995
Total Employee Benefits & Recruiting	\$354,560	\$453,023	\$466,436
Salaries	\$1,198,667	\$1,778,641	\$1,772,533
TOTAL EMPLOYEE EXPENSES	\$1,553,227	\$2,231,664	\$2,238,969
TOTAL EXPENSES	\$2,367,275	\$3,413,289	\$3,413,289
Net Total	\$457,608	\$394,711	\$156,711